

Family Pack Program School Coordinator Feedback

1. How much time do you spend each week working on the Family Pack Program?
2. Do you label the Family Packs provided by the FoodBank? If so, how do you label them? What is the procedure for children to indicate they need more food?
3. How are your Family Packs packed and distributed? (Please include the method in which students are notified about receiving their family pack)
4. When you make initial contact with the children to explain the Family Pack Program, do you meet with them as a group or individually? Also, how do you explain the program to them?

Any additional comments?

School name: _____ City: _____

Sample

Family Pack Program School Coordinator Feedback

1. How much time do you spend each week working on the Backpack Program?
(I spend about 1-2 hours a week on the Backpack program. More time is spent when Evaluations are done with the students receiving the backpacks.)
2. How do you label the backpacks provided by the FoodBank? If you do not use FoodBank backpacks, what is your procedure for the children indicating they need more food?
(Foodbank backpacks are utilized. The teacher that assists in handing out the Backpacks on Fridays did ask all participating students if their siblings need backpacks as well. None said yes. She told them to let her know if they needed one in the future and that it would not be a problem to get them a backpack of their own. It never happened.)
3. How are your backpacks distributed? (Please include the method in which students are notified about receiving their backpack)
(Backpacks are delivered to their classrooms by an assisting teacher.)
4. How do you deal with backpacks that are returned dirty, foul smelling or have food left in them?
(We have never experienced this. We did have a student lose her bookbag, but the school provided her with a new one obtained from the FoodBank's Tools 4 Schools program.)
5. When you make initial contact with the children to explain the Backpack Program to them, do you meet with them as a group or individually? Also, how do you explain the program to them?
(I met with each student individually to explain the process of the BackPack program. I also reminded them they could tell me if there were any problems with the program and if their siblings needed a backpack as well. I have had students come in to comment on the program. However, no one ever expressed a sibling need to either myself or the assisting teacher.)
6. Any additional comments?
(N/A)

School name: _____