EVENT TOOLKIT
FOR EVENTS, FOOD DRIVES AND FUNDRAISERS

Revised August 2020
The Community FoodBank of New Jersey (CFBNJ), a member of Feeding America®, has been delivering food, help and hope across the state for 45 years. Last year, CFBNJ provided nutritious food for over 66 million meals through its network of more than 1,000 community partners including pantries, soup kitchens, emergency shelters, mobile pantries, and child and senior feeding programs. For our hungry neighbors, CFBNJ is the powerful agent of change that fills the emptiness caused by hunger and provides resources that are essential to earning a sustainable living.
1. Identify Your Event Goal

2. Set Your Event Date(s) / Location(s)

3. Register Your Event and/or Set Up an Online Fundraiser at cfbnj.org/fundraiser

4. Spread the Word and Promote Your Event

5. Report Results and Celebrate!
$1 = 3 MEALS = 1.2 POUNDS OF FOOD

FOOD DONATIONS
Deliver your donations to one of CFBNJ’s locations, Monday through Friday from 7:30 am to 4 pm in Hillside; 7 am to 2 pm in Egg Harbor Township. You will receive a receipt for your donation.

31 Evans Terminal, Hillside, NJ 07205 | 908.355.3663
6735 Black Horse Pike, Egg Harbor Township, NJ 08234 | 609.383.8843

For donations of 1,000 pounds or more, we can schedule a pick-up. Please notify us at least two weeks before your pick-up is needed. To schedule a pick-up, contact Gleny Herlihy (Hillside) at hillsidefooddrive@cfbnj.org or Colette Kraus (Egg Harbor Township) at ehtfooddrive@cfbnj.org.

FUND DONATIONS
All cash and check donations need to be sent to CFBNJ. Make all checks out to the Community FoodBank of New Jersey. Write down the event name on the memo line if applicable.

MAIL CHECKS TO:
Community FoodBank of New Jersey
31 Evans Terminal
Hillside, NJ 07205
ATTN: Evelyn Chiu
(Add event name to Memo)

The Community FoodBank of New Jersey is a registered 501(C)(3) charity. Tax ID: 222 423 882. Gifts to the Community FoodBank of New Jersey are tax-deductible to the extent provided by law.
SOCIAL MEDIA
POST TEMPLATES

LAUNCH

EVENT NAME starts today! Due to the pandemic, hunger is increasing by 56% throughout the state of New Jersey. Our goal is to raise $XX (and/or collect YY pounds of food) for the Community FoodBank of New Jersey to help fight hunger and support our neighbors in need. You can make a difference. Donate now: INSERT ONLINE FUNDRAISER LINK (or at XX LOCATIONS)

REMINDER

X days left to support EVENT NAME! Just $1 donated provides 3 nutritious meals to our neighbors in need. You can help make a difference. Donate now: INSERT ONLINE FUNDRAISER LINK (or at XX LOCATIONS)

RESULTS

We made it! EVENT NAME raised $XX (and/or collected YY pounds of food) for the Community FoodBank of New Jersey. Thank you for fighting hunger alongside us!
LAUNCH

Hi NAME,

I am launching EVENT NAME to support the Community FoodBank of New Jersey.

CFBNJ is the state’s largest anti-hunger organization, supporting more than 1,000 community partners, including local food pantries and soup kitchens. They ensure access to nutritious food for vulnerable individuals and families while also preparing to meet the growing need. Food insecurity in New Jersey is projected to rise by 56% as more than 1.2M people face hunger this year, many for the first time - an increase of 431,060 additional New Jersey residents because of the pandemic.

**Our goal is to raise GOAL for our neighbors in need by DATE.**

To make a donation, go to our online fundraising page at URL. Just $1 provides 3 nutritious meals. Or bring non-perishable food to the donation boxes located at LOCATIONS. Most-needed items include: canned protein, canned fruits and vegetables, and beans and rice.

**Hunger is solvable. Join me to make a difference.**

Best,

NAME

P.S. Spread awareness about hunger in New Jersey and encourage others to donate through your social media channels – and remember to tag us and CFBNJ!
REMINDER

Hi NAME,

We have raised XX so far thru EVENT NAME!

**Our goal is to raise a total of GOAL for our neighbors in need by DATE** and help support the Community FoodBank of New Jersey to ensure access to nutritious food for vulnerable individuals and families and to meet the growing need.

Make a donation today. Go to our online fundraising page at URL. Just $1 provides 3 nutritious meals. Or bring non-perishable food to the donation boxes located at LOCATIONS. Most-needed items include: canned protein, canned fruits and vegetables, and beans and rice.

**Be our ally. We can make a difference.**

Best,
NAME

P.S. If your employer has a matching gift program, make sure to submit your donation for the match. This is a great way to double your gifts!
Hi NAME,

I want to thank you for your participation and donation to EVENT NAME.

We EXCEEDED/ACHIEVED OUR GOAL by raising $XX and collecting YY pounds of food! That’s the equivalent to ZZ meals (apply this formula: $1 = 3 meals = 1.2 pounds of food) for our hungry neighbors in our state of New Jersey. Thank you.

I look forward to continuing to support the Community FoodBank of New Jersey and encourage you to stay involved. Thank you for all you do.

Best,
NAME