THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP)

USDA COMMODITY SUMMARY REPORT FOR SOUP KITCHENS AND SHELTERS AGENCY: MONTH / YEAR:	NTY SUMMA	RY REPORT F	OR SOUP KITCH	CHENS AND S	SHELTERS	and n	This form must be completed and returned to your Food Bank within 7 days after the end of the month. Failure to submit these reports will jeopardize your next food allocation.	pleted and within 7 month. ports will allocation.	
ROW NUMBER COMMODITY									
NUMBER OF CASES ON HAND (From Prior Month's Ending 1 inventory)									
NUMBER OF CASES RECEIVED 2 FROM FOOD BANK						-			
COUNT UNOPENED CASES (Enter these numbers on Line 1 4 of Next Month's Report)									
TOTAL CASES USED 5 (Subtract Line 4 from Row 3)									
I certify that the USDA commodities listed in Row 5 were used to feed eligible recipients.	es listed in Row 5	were used to feed	eligible recipients		₹ 1	This number determines the amount of USDA Foods your agency will be allocated in future months!	nes the amount of L months!	JSDA Foods your a	agency will
Number of meals served this month:	th: Breakfast:	Lunch:	Dinner:	TOTAL:					
Signature of Agency Representative:	Per :								

 \sim IMPORTANT: Count Only Unopened Cases / Open Cases As Needed / Store All Unopened Cases Off The Floor \sim