





- **GUIDELINES AND CHECK LIST**
- **PRINTABLES**
- NEIGHBORS HELPING NEIGHBORS AND ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY

908-485-4462



events@cfbnj.org

BUNDLE OF HOPE BABY KIT



Did you know that 1 in 3 families in the U.S. cannot afford diapers? Low-income families with young children often struggle to purchase diapers and need to make tough choices between diapers and other necessities. In addition, diapers are not covered by most federally funded public assistance programs such as SNAP (formerly food stamps) or WIC because they are not food items.

ITEMS NEEDED FOR EACH BUNDLE OF HOPE BABY KIT*









GUIDELINES AND CHECK LIST

- ☐ 1. Set Your Event Date(s) and Location(s)
- ☐ 2. Register Your Event and/or Set Up an Adjacent Virtual Fundraiser at cfbnj.org/fundraise
- \square 3. Spread the Word and Promote Your Event
- ☐ 4. Purchase or Start Collecting Items Needed and Funds
- \square 5. Contact events@cfbnj.org for Donation Drop-off Information

BUNDLE OF HOPE BABY KIT

EVENT SETUP INSTRUCTIONS AND RECOMMENDATIONS



LENGTH OF PACKING EVENT: ONE HOUR

NUMBER OF PARTICIPANTS: 15 PER ASSEMBLY LINE

GOAL: 15 KITS PER VOLUNTEER

PRE-EVENT PREPARATION

- Purchase* or collect all items needed for the Bundle of Hope Baby Kit, including the special kit carrier (two gallon Ziploc bag, grocery bag, or a type of carrier which can be sealed or tied), and boxes to store packed Bundle of Hope Baby Kits for donation
- Event location with counter space for assembly line(s)

PARTICIPANT ASSIGNMENTS

- Identify three participants as event working staff per assembly line to
 - Assist with event setup
 - o Replenish items at the assembly line as needed
 - Box all the packed **Bundle of Hope Baby Kits** at the end of the line for donation after the packing activity
- Divide the rest of the participants equally into teams for **Bundle of Hope Baby Kit** packing at each assembly line

INSTRUCTIONS FOR SETUP

- If you have multiple assembly lines, divide all purchased/collected items equally
- Each assembly line should have the items placed in the suggested order below (start from heavier and bigger items then to lighter and smaller items)
 - 1. Packs of Baby Wipes
 - 2. Containers of Baby Cream
 - 3. Teething Rings
 - 4. Packs of Diapers (Set cases of diapers at the end of the assembly line. No need to pack the diapers into the carrier due to the size.)
- Create a couple of completed kits for display at the beginning of the assembly line next to the "CREATE **BUNDLE OF HOPE BABY KIT** HERE" signage.

CREATE BUNDLE OF HOPE BABY KIT HERE

- 1. Take one bag
- 2. Add the following items to the bag in order:
 - One [1] Pack of Baby Wipes
 - One [1] Containers of Baby Cream
 - One [1] Teething Rings
- 3. Seal and return the completed kit to the event working staff at the end of the assembly line
- 4. Head back to the beginning of the line and continue packing!

Please proceed swiftly through the line so all guests have the opportunity to experience volunteering. Thank you for your cooperation and support!



NEEDED ITEMS

Bundle of Hope Baby Kit Product Drive

EVENT DATES:



*Important Note: All sizes (newborn through pullups), especially 4, 5 and 6, as well as adult diapers.

All items must be new and in original packaging.



MONETARY DONATIONS ALSO ACCEPTED.

SCAN TO DONATE. \$1 = 6 DIAPERS.



Bundle of Hope Baby Kit Product Drive

DROP OFF HERE

Thank you for providing food, help, and hope to our neighbors in need!







NEIGHBORS HELPING NEIGHBORS

The power of coming together. Neighbors Helping Neighbors is CFBNJ's community-based effort to help spread awareness about food insecurity and raise funds to provide food, help and hope for our neighbors in need. Bring your family, friends, neighbors, and coworkers together for the cause. Join us.

ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY

The Community FoodBank of New Jersey (CFBNJ), a member of Feeding America®, has been delivering food, help and hope across the state for over 45 years. Last year, CFBNJ provided nutritious food for over 85 million meals through its network of more than 800 community partners including pantries, soup kitchens, emergency shelters, mobile pantries, and child and senior feeding programs throughout the 15 New Jersey counties it serves. For our hungry neighbors, CFBNJ is the powerful agent of change that fills the emptiness caused by hunger and provides resources that are essential to earning a sustainable living.