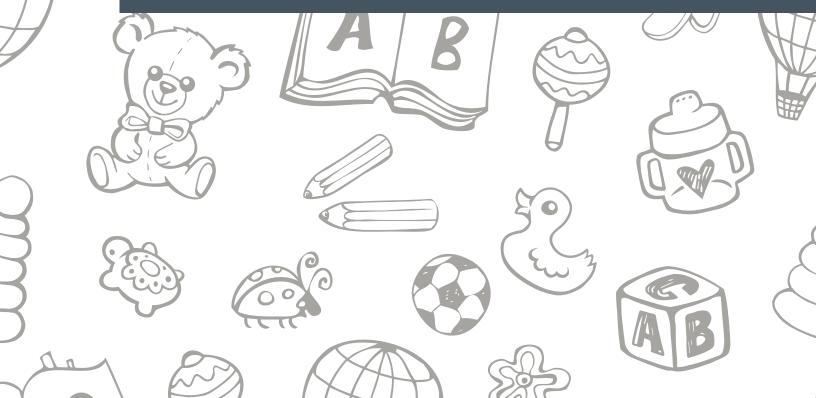


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### GUIDELINES AND CHECK LIST

- PRINTABLES
- NEIGHBORS HELPING NEIGHBORS AND ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY



 $\bowtie$ 

908-882-0668

events@cfbnj.org

# BUNDLE OF HOPE BABY KIT



Did you know that 1 in 2 families in the U.S. cannot afford diapers? Low-income families with young children often struggle to purchase diapers and need to make tough choices between diapers and other necessities. In addition, diapers are not covered by most federally funded public assistance programs such as SNAP (formerly food stamps) or WIC because they are not food items.

#### **ITEMS NEEDED FOR EACH BUNDLE OF HOPE BABY KIT\***



#### **GUIDELINES AND CHECK LIST**

- □ 1. Set Your Event Date(s) and Location(s)
- □ 2. Register Your Event and/or Set Up an Adjacent Virtual Fundraiser at cfbnj.org/fundraise
- $\hfill \exists$  3. Spread the Word and Promote Your Event
- □ 4. Purchase or Start Collecting Items Needed and Funds
- □ 5. Contact events@cfbnj.org for Donation Drop-off Information

\*Important Note: All sizes (newborn through pullups), especially 4, 5 and 6, as well as adult diapers. All items must be new and in original packaging.

## **BUNDLE OF HOPE BABY KIT** EVENT SETUP INSTRUCTIONS AND RECOMMENDATIONS



LENGTH OF PACKING EVENT: ONE HOUR NUMBER OF PARTICIPANTS: 15 PER ASSEMBLY LINE GOAL: 15 KITS PER VOLUNTEER

#### **PRE-EVENT PREPARATION**

- Purchase\* or collect all items needed for the **Bundle of Hope Baby Kit**, including the special kit carrier (two gallon Ziploc bag, grocery bag, or a type of carrier which can be sealed or tied), and boxes to store packed **Bundle of Hope Baby Kits** for donation
- Event location with counter space for assembly line(s)

#### **PARTICIPANT ASSIGNMENTS**

- Identify three participants as event working staff per assembly line to
  - Assist with event setup
  - Replenish items at the assembly line as needed
  - Box all the packed **Bundle of Hope Baby Kits** at the end of the line for donation after the packing activity
- Divide the rest of the participants equally into teams for **Bundle of Hope Baby Kit** packing at each assembly line

#### **INSTRUCTIONS FOR SETUP**

- If you have multiple assembly lines, divide all purchased/collected items equally
- Each assembly line should have the items placed in the suggested order below (start from heavier and bigger items then to lighter and smaller items)
  - 1. Packs of Baby Wipes
  - 2. Containers of Baby Cream
  - 3. Teething Rings
  - 4. Packs of Diapers (Set cases of diapers at the end of the assembly line. No need to pack the diapers into the carrier due to the size.)
- Create a couple of completed kits for display at the beginning of the assembly line next to the "CREATE **BUNDLE OF HOPE BABY KIT** HERE" signage.

\*Important Note: The event organizer shall be responsible for item purchase.

# CREATE BUNDLE OF HOPE BABY KIT HERE

## 1. Take one bag

## 2. Add the following items to the bag in order:

- One [1] Pack of Baby Wipes
- One [1] Containers of Baby Cream
- One [1] Teething Rings
- 3. Seal and return the completed kit to the event working staff at the end of the assembly line
- 4. Head back to the beginning of the line and continue packing!

Please proceed swiftly through the line so all guests have the opportunity to experience volunteering. Thank you for your cooperation and support!



# NEEDED ITEMS Bundle of Hope Baby Kit Product Drive

# **EVENT DATES:**



\*Important Note: All sizes (newborn through pullups), especially 4, 5 and 6, as well as adult diapers. All items must be new and in original packaging.







# Bundle of Hope Baby Kit Product Drive

# DROP OFF HERE

Thank you for providing food, help, and hope to our neighbors in need!





#### **NEIGHBORS HELPING NEIGHBORS**

The power of coming together. Neighbors Helping Neighbors is CFBNJ's community-based effort to help spread awareness about food insecurity and raise funds to provide food, help and hope for our neighbors in need. Bring your family, friends, neighbors, and coworkers together for the cause. Join us.

#### ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY

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The Community FoodBank of New Jersey (CFBNJ) is the largest anti-hunger, anti-poverty organization in the state, where nearly one million neighbors, including 1 in 8 children, struggle with the emptiness caused by hunger. We are the lead source of nourishing food for 800 pantries serving everyone from infants to college students to families and seniors. Our comprehensive approach addresses the root causes of hunger through food benefits and social services, job training and certification, local farm partnerships, and food policies that nurture all New Jerseyans. By providing food, help, and hope, we are building a food secure future for New Jersey. CFBNJ is a proud member of Feeding America®.