



PANTRY CONDIMENT KIT

FOOD DRIVE AND PACKING PARTY

GUIDELINES, CHECKLIST, AND PRINTABLES



CONTENTS

- **GUIDELINES AND CHECK LIST**
- **PRINTABLES**
- **NEIGHBORS HELPING NEIGHBORS AND ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY**



908-882-0668



events@cfnj.org

PANTRY CONDIMENT KIT

Hunger is on the rise. Nearly 1.2 million people in New Jersey are food insecure, including over 330,000 children. Food insecurity has risen by a staggering 65% since 2020, pointing to continued economic issues and insufficient public safety nets. Necessities remain unaffordable for working families while government programs that were proven to reduce poverty and hunger have been deprioritized.

ITEMS NEEDED FOR EACH PANTRY CONDIMENT KIT*

**Important Note: NO GLASS. All items must be shelf-stable, new and in original packaging and must contain nutrition facts.*



1 BOTTLE OF
SALAD DRESSING



1 BOTTLE OF
KETCHUP



1 BOTTLE OF
MUSTARD



1 BOTTLE OF
HOT SAUCE



1 BOTTLE OF
MAYONNAISE

GUIDELINES AND CHECK LIST

- ☐ 1. Set Your Event Date(s) and Location(s)
- ☐ 2. Register Your Event and/or Set Up an Adjacent Virtual Fundraiser at cfbnj.org/fundraise
- ☐ 3. Spread the Word and Promote Your Event
- ☐ 4. Purchase or Start Collecting Items Needed and Funds
- ☐ 5. Contact events@cfbnj.org for Donation Drop-off Information

For more information, contact events@cfbnj.org.

PANTRY CONDIMENT KIT

EVENT SETUP INSTRUCTIONS AND RECOMMENDATIONS

LENGTH OF PACKING EVENT: ONE HOUR

NUMBER OF PARTICIPANTS: 15 PER ASSEMBLY LINE

GOAL: 15 KITS PER VOLUNTEER

PRE-EVENT PREPARATION

- Purchase* or collect all items needed for the **Pantry Condiment Kit**, including the special kit carrier (two gallon Ziploc bag, grocery bag, or a type of carrier which can be sealed or tied), and boxes to store packed **Pantry Condiment Kits** for donation
- Event location with counter space for assembly line(s)

PARTICIPANT ASSIGNMENTS

- Identify three participants as event working staff per assembly line to
 - Assist with event setup
 - Replenish items at the assembly line as needed
 - Box all the packed **Pantry Condiment Kits** at the end of the line for donation after the packing activity
- Divide the rest of the participants equally into teams for **Pantry Condiment Kit** packing at each assembly line

INSTRUCTIONS FOR SETUP

- If you have multiple assembly lines, divide all purchased/collected items equally
- Each assembly line should have the items placed in the suggested order below (start from heavier and bigger items then to lighter and smaller items)
 1. Salad Dressing
 2. Ketchup
 3. Mustard
 4. Hot Sauce
 5. Mayonnaise
- Create a couple of completed kits for display at the beginning of the assembly line next to the "CREATE **PANTRY CONDIMENT KIT** HERE" signage.

**Important Note: The event organizer shall be responsible for item purchase.*

For more information, contact events@cfnj.org.

CREATE PANTRY CONDIMENT KIT HERE

- 1. Take one bag**
- 2. Add the following items to the bag in order:**
 - One [1] Bottle of Salad Dressing
 - One [1] Bottle of Ketchup
 - One [1] Bottle of Mustard
 - One [1] Bottle of Hot Sauce
 - One [1] Bottle of Mayonnaise
- 3. Seal and return the completed kit to the event working staff at the end of the assembly line**
- 4. Head back to the beginning of the line and continue packing!**

Please proceed swiftly through the line so all guests have the opportunity to experience volunteering. Thank you for your cooperation and support!

NEEDED ITEMS

Pantry Condiment Kit

Food Drive

EVENT DATES: _____



1 BOTTLE OF
SALAD DRESSING



1 BOTTLE OF
KETCHUP



1 BOTTLE OF
MUSTARD



1 BOTTLE OF
HOT SAUCE



1 BOTTLE OF
MAYONNAISE

**Important Note: NO GLASS. All items must be shelf-stable, new and in original packaging and must contain nutrition facts.*



MONETARY DONATIONS ALSO ACCEPTED.

SAMPLE SCAN TO DONATE.
\$1 = 3 MEALS.

Pantry Condiment Kit Food Drive

**DROP OFF
HERE**

**Thank you for providing food, help, and hope
to our neighbors in need!**

A decorative border of various food and kitchen items in a simple line-art style. It includes jars, onions, a tree, a pot, a whisk, a chicken, a bottle, a chef's hat, peas, a fork, a spoon, and various vegetables and kitchen tools.

NEIGHBORS HELPING NEIGHBORS

The power of coming together. **Neighbors Helping Neighbors** is CFBNJ's community-based effort to help spread awareness about food insecurity and raise funds to provide food, help and hope for our neighbors in need. Bring your family, friends, neighbors, and coworkers together for the cause. Join us.

ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY

The Community FoodBank of New Jersey (CFBNJ) is the largest anti-hunger, anti-poverty organization in the state, where over 1.2 million neighbors, including 1 in 6 children, struggle with the emptiness caused by hunger. We are the lead source of nourishing food for 800 pantries serving everyone from infants to college students to families and seniors. Our comprehensive approach addresses the root causes of hunger through food benefits and social services, job training and certification, and food policies that nurture all New Jerseyans. By providing food, help, and hope, we are building a food secure future for New Jersey. CFBNJ is a proud member of Feeding America®.