



SPICE KIT

FOOD DRIVE AND PACKING PARTY GUIDELINES, CHECKLIST, AND PRINTABLES



CONTENTS

- **GUIDELINES AND CHECK LIST**
- **PRINTABLES**
- **NEIGHBORS HELPING NEIGHBORS AND ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY**

 908-882-0668

 events@cfnj.org

SPICE KIT

Nearly 1.2 million people in New Jersey are food insecure, including over 330,000 children. They are our neighbors, coworkers, family, and friends. While delivering food is central to CFBNJ's mission, we acknowledge that food is not only essential to sustain our energy and health but also our culture, family traditions and enjoyment. Help bring more flavor with these desired spices to our neighbors in need.

ITEMS NEEDED FOR EACH SPICE KIT*

**Important Note: NO GLASS. All items must be new and in original packaging and must contain nutrition facts.*

1.



1 CAN OF SALT
26 OZ.

2.



1 BOTTLE (BTL) OF
GROUND PEPPER
1.5 - 3 OZ.

3.



1 BTL OF SEASONING BLEND
WITHOUT SALT
2.5 OZ.

4.



1 BTL OF DRIED HERBS
1 - 2 OZ.

5.



1 BTL OF GARLIC POWDER
2 - 3 OZ.

6.



1 BTL OF ONION POWDER
2 - 3 oz.

7.



1 BTL OF COOKING OIL
32 OZ.

GUIDELINES AND CHECK LIST

- ☐ 1. Set Your Event Date(s) and Location(s)
- ☐ 2. Register Your Event and/or Set Up an Adjacent Virtual Fundraiser at cfbnj.org/fundraise
- ☐ 3. Spread the Word and Promote Your Event
- ☐ 4. Purchase or Start Collecting Items Needed and Funds
- ☐ 5. Contact events@cfbnj.org for Donation Drop-off Information

For more information, contact events@cfbnj.org.

SPICE KIT

EVENT SETUP INSTRUCTIONS AND RECOMMENDATIONS

LENGTH OF PACKING EVENT: ONE HOUR

NUMBER OF PARTICIPANTS: 15 PER ASSEMBLY LINE

GOAL: 15 KITS PER VOLUNTEER

PRE-EVENT PREPARATION

- Purchase* or collect all items needed for the **Spice Kit**, including the special kit carrier (two gallon Ziploc bag, grocery bag, or a type of carrier which can be sealed or tied), and boxes to store packed **Spice Kits** for donation
- Event location with counter space for assembly line(s)

PARTICIPANT ASSIGNMENTS

- Identify three participants as event working staff per assembly line to
 - Assist with event setup
 - Replenish items at the assembly line as needed
 - Box all the packed **Spice Kits** at the end of the line for donation after the packing activity
- Divide the rest of the participants equally into teams for **Spice Kit** packing at each assembly line

INSTRUCTIONS FOR SETUP

- If you have multiple assembly lines, divide all purchased/collected items equally
- Each assembly line should have the items placed in the suggested order below (start from heavier and bigger items then to lighter and smaller items)
 1. Cooking Oil
 2. Salt
 3. Pepper
 4. Seasoning Blend
 5. Dried Herbs
 6. Garlic Powder
 7. Onion Powder
- Create a couple of completed kits for display at the beginning of the assembly line next to the "CREATE **SPICE KIT** HERE" signage.

**Important Note: The event organizer shall be responsible for item purchase.*

For more information, contact events@cfnj.org.

CREATE SPICE AND CONDIMENT KIT HERE

1. Take one bag

2. Add the following items to the bag in order:

- One [1] Bottle of Cooking Oil
- One [1] Can of Salt
- One [1] Bottle of Pepper
- One [1] Bottle of Seasoning Blend
- One [1] Bottle of Dried Herbs
- One [1] Bottle of Garlic Powder
- One [1] Bottle of Onion Powder

3. Seal and return the completed kit to the event working staff at the end of the assembly line

4. Head back to the beginning of the line and continue packing!

Please proceed swiftly through the line so all guests have the opportunity to experience volunteering. Thank you for your cooperation and support!

NEEDED ITEMS

Spice Kit Food Drive

EVENT DATES: _____



CANS OF SALT
26 OZ.



BOTTLES (BTLS) OF
GROUND PEPPER
1.5 - 3 OZ.



BTLS OF SEASONING BLEND
WITHOUT SALT
2.5 OZ.



BTLS OF DRIED HERBS
1 - 2 OZ.



BTLS OF GARLIC POWDER
2 - 3 OZ.



BTLS OF ONION POWDER
2 - 3 OZ.



BTLS OF COOKING OIL
32 OZ.

**Important Note: No glass. All items must be new and in original packaging and must contain nutrition facts.*



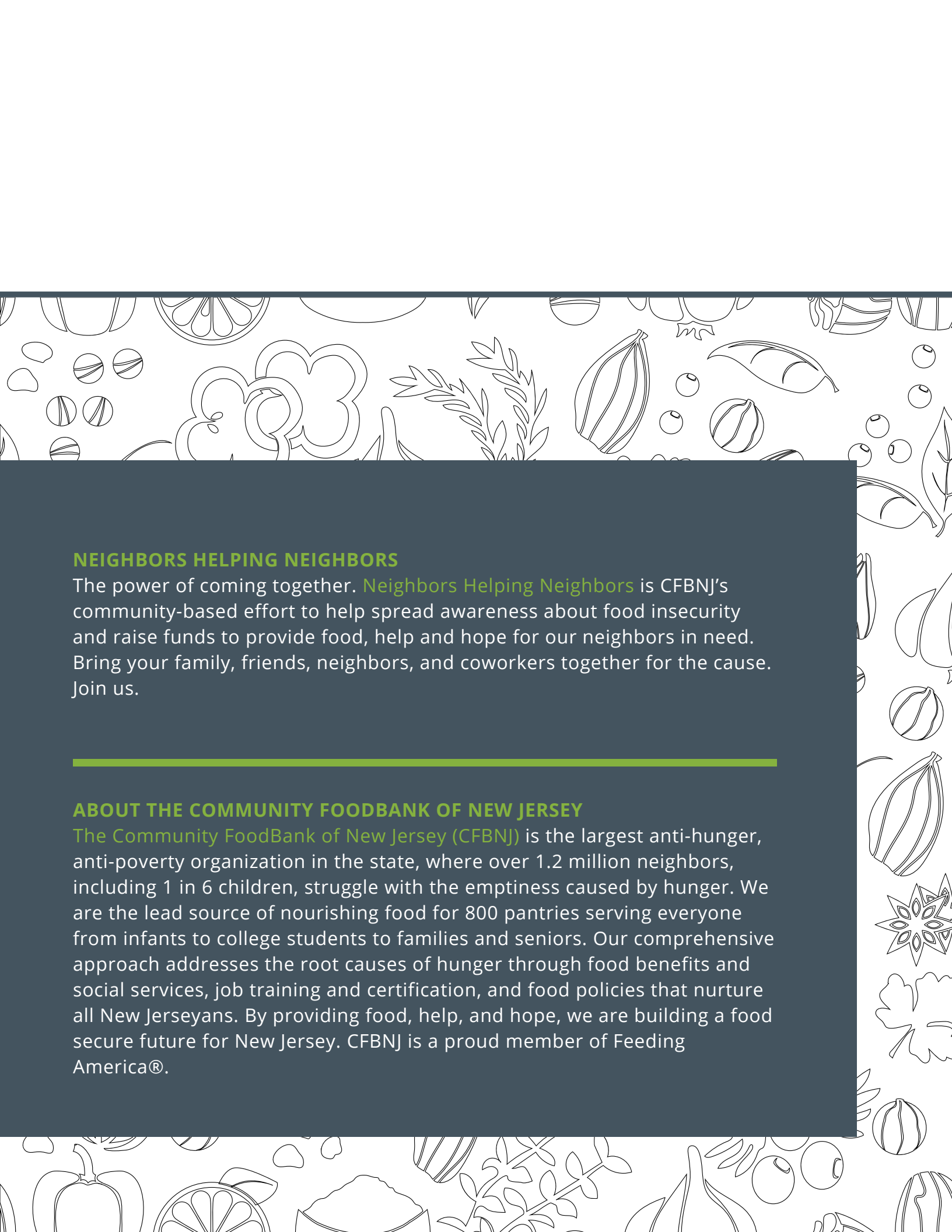
MONETARY DONATIONS ALSO ACCEPTED.

SAMPLE SCAN TO DONATE.
\$1 = 3 MEALS.

Spice Kit Food Drive

**DROP OFF
HERE**

**Thank you for providing food, help, and hope
to our neighbors in need!**



NEIGHBORS HELPING NEIGHBORS

The power of coming together. **Neighbors Helping Neighbors** is CFBNJ's community-based effort to help spread awareness about food insecurity and raise funds to provide food, help and hope for our neighbors in need. Bring your family, friends, neighbors, and coworkers together for the cause. Join us.

ABOUT THE COMMUNITY FOODBANK OF NEW JERSEY

The Community FoodBank of New Jersey (CFBNJ) is the largest anti-hunger, anti-poverty organization in the state, where over 1.2 million neighbors, including 1 in 6 children, struggle with the emptiness caused by hunger. We are the lead source of nourishing food for 800 pantries serving everyone from infants to college students to families and seniors. Our comprehensive approach addresses the root causes of hunger through food benefits and social services, job training and certification, and food policies that nurture all New Jerseyans. By providing food, help, and hope, we are building a food secure future for New Jersey. CFBNJ is a proud member of Feeding America®.